



PeakCare  
Queensland Inc.

## Membership Application 2024-25

Applicant details (all fields required):

Full title of organisation:	
Street address:	
Postal address:	
Phone:	
Email:	
Web:	

### Description of services

Please enter a succinct description of services delivered by your organisation that relate to the safety and wellbeing of children and young people and/or the support of their families.

### Reasons for applying for membership

Please succinctly describe your organisation's reasons for applying to become a PeakCare Member.

## Supporting documentation

When submitting your application for membership, please provide copies of the following:

- latest Annual Report
- last financial statement clearly stating income for the previous financial year
- your organisation's Constitution

You may also elect to provide copies of:

- any available brochures or similar materials that describe your organisation's services
- any other relevant materials in support of your application

**Please note that the PeakCare Board will not consider applications that are not accompanied by sufficient supporting documentation and may request your supply of further information.**

## Membership payment tiers

PeakCare uses a six-tiered membership payment schedule that takes account of variations in the capacity of organisations to financially contribute to and support the work of PeakCare. The following table describes the six-tiered payment schedule and indicates each tier's annual fee. Please indicate the payment tier to which your organisation would belong if your application for membership is approved.

Membership tier	Annual fee (net)	GST	Annual fee payable	Tick box
A. Organisations with gross revenue totalling less than \$1M per annum *	\$181.82	\$18.18	\$200.00	
B. Organisations with gross revenue totalling between \$1M and \$2M per annum*	\$300.00	\$30.00	\$330.00	
C. Organisations with gross revenue totalling between \$2M and \$4M per annum *	\$1,145.45	\$114.55	\$1,260.00	
D. Organisations with gross revenue totalling between \$4M and \$6M per annum*	\$1,945.46	\$194.54	\$2,140.00	<input type="checkbox"/>
E. Organisations with gross revenue totalling between \$6M and \$8M per annum *	\$2,754.55	\$275.45	\$3,030.00	
F. Organisations with gross revenue totalling more than \$8M per annum *	\$3554.55	\$355.45	\$3,910.00	

\*Gross revenue is ALL income irrespective of its source

\*Organisations delivering human services additional to those that are child protection related are permitted to select a tier based on their own calculation of the proportion of their organisation's gross revenue that is directed to the delivery and managerial, administrative and corporate support of children's care and/or family support services. For example, an organisation may be involved in delivering residential care services for children, family support programs and aged care services in Queensland. Its gross revenue may be derived from a mix of Federal and State Government grants, fees for the services it delivers and corporate sponsorships and donations. Based on figures from the previous year, the organisation may calculate that the proportion of its \$10 million revenue expended on the delivery, managerial and corporate support of its residential care services for children and family support programs equates to 50% (i.e. \$5 million per annum). In this case, the organisation would belong to Tier D and pay an annual membership fee of \$2070. Organisations delivering services outside of Queensland are permitted to select a tier based on their own calculation of the proportion of their organisation's gross revenue that is directed to the delivery and managerial, administrative and corporate support of children's care and/or family support services within Queensland. For example, an organisation may be involved in delivering foster care service in three States including Queensland. Its gross revenue may be derived from a mix of State Government grants and donations. Based on figures from the previous year, the organisation may calculate that the proportion of its \$14 million revenue expended on the delivery, managerial and corporate support of its foster care services within Queensland equates to 20% (i.e. \$2.8 million per annum). In this case, the organisation would belong to Tier C and pay an annual membership fee of \$1220.



## Pro rata fee schedule

PeakCare provides for pro rata fee rates as applications are received throughout the course of the financial year.

- Applications received July to December will be invoiced the full fee
- Applications received from January to March will be invoiced 50% of the full fee
- Applications received April to June will receive 15 months membership for the cost of 12 months

## Advice to be provided to applicant

Following consideration of your application by PeakCare’s Board, advice about the outcome will be emailed to the signatory to your application. If the application is endorsed, a request will also be made of your organisation to nominate a Representative who will serve as your voting delegate.

## Details of the signatory to this application

Please enter the following details about the person who is submitting this application on behalf of your organisation.

Name:		Email address:	
Position title:		Phone:	

## To be signed by applicant

I confirm that I am properly authorised to submit this application for membership on behalf of (enter name of organisation) \_\_\_\_\_

I confirm that all information contained within this application and the submitted supporting documentation is true and accurate.

If this application for membership is approved, I agree to support the aims and objectives of PeakCare and to abide by the rules outlined in PeakCare’s Constitution.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Name (please print): \_\_\_\_\_

A copy of PeakCare’s Constitution can be emailed to you on request or can be accessed via PeakCare’s website.

## How to submit your application

Thank you for completing this application for membership. Please send the completed application and all supporting documentation by email or post to:

Email: [office@peakcare.org.au](mailto:office@peakcare.org.au)

Postal address: PeakCare Queensland Inc, GPO Box 1719, Brisbane QLD 4001

Ensuring the privacy of organisations that submit applications for membership and the confidentiality of the information they provide in support of their application is important to PeakCare. The management of personal information is undertaken by PeakCare in accordance with the Information Privacy Act 2009 and relevant confidentiality provisions in the Child Protection Act 1999 and related policies of the Department of Child Safety. Information collected within this form and all documents submitted in support of your application will be used for the purpose of informing the consideration given to your application by members of PeakCare’s Board of Governance and for no other purpose without first obtaining the express approval of your organisation. The application form and supporting documentation will be securely stored and only members of PeakCare’s Board and PeakCare staff with responsibilities for the secure storage and maintenance of records relating to the activities and decision-making of the Board will have access to the submitted application form and supporting documentation.

